

# **ARBROATH SKI CLUB CONSTITUTION**

## **1 Name**

The Club shall be called Arbroath Ski Club (hereinafter referred to as the Club).

## **2 Objects**

The objects of the Club shall be to encourage the promotion and practice of the sport of skiing in Arbroath and the surrounding district and undertake other activities incidental or conducive to the furtherance of these objects.

## **3 Membership**

- 3.1 The membership shall consist of the following categories: Adult, Junior, Family.
- 3.2 Membership fees shall be agreed by each Annual General Meeting. Membership shall run from 1 August until 31 July of the following year.
- 3.3 All members joining the Club shall be deemed to accept the terms of this Constitution and any Bye Laws published from time to time by the Club.

## **4 Management**

- 4.1 The affairs of the Club shall be conducted by a Committee which shall consist of the Officers of the Club plus two other members.
- 4.2 The Officers of the Club who shall be honorary shall consist of a Chairperson, Vice Chair, Treasurer, Secretary, Head Coach, Child Protection Officer, Health and Safety Co-ordinator, Membership Co-ordinator, Lessons Co-ordinator, Marketing and Communications Co-ordinator and a Junior Member.
  - 4.3.1 The Officers will be elected annually at the Annual General Meeting with the proviso that:
    - 4.3.1.1 The Chairperson will only hold office for two years.
    - 4.3.1.2 The Chairperson will be elected from the previous year's committee.
    - 4.3.1.3 Committee members will only serve for a maximum of four years after which a break of at least one year must be taken.
  - 4.3.2 If the vacated office cannot be filled at the AGM and the existing member, who would have left the office, is willing he/she can be re-elected.
- 4.4 If the post of any Officer or other committee members should fall vacant after such an election, the Committee has the right to co-opt extra members for specific duties.
- 4.5 All Committee members shall be members of the Club.

## **5 General Meetings**

### **5.1 Annual General Meeting**

The Club shall hold an Annual General Meeting on or around the second Wednesday of October to:

- 5.1.1 Approve the Minutes of the previous year's AGM.
- 5.1.2 Receive reports from the Chairperson
- 5.1.3 Receive a report from the Treasurer and approve the Annual Accounts.
- 5.1.4 Receive a report from the Auditors.
- 5.1.5 Elect the Committee.
- 5.1.6 Consider changes to the constitution.
- 5.1.7 Appoint auditors for the Club's accounts.
- 5.1.8 Deal with other relevant business.

### **5.2 Extraordinary General Meeting**

An Extraordinary General Meeting shall be called by an application in writing to the Secretary supported by at least six members of the Club. The Committee shall also have the power to call an EGM by a decision of a simple majority of its members.

### **5.3 Notices**

At least thirty days notice shall be given to all voting members of any General Meeting.

### **5.4 Voting**

- 5.4.1 With the exception of changes to the Constitution, decisions put to a vote shall be resolved by simple majority at General Meetings.
- 5.4.2 The Chairperson of the Club shall hold a deliberate as well as casting vote.

### **5.5 Quora**

The quorum at General Meetings shall be twelve members and the quorum for Committee Meetings shall be five members.

### **5.6 Changes to the Constitution**

- 5.6.1 Any change to the Constitution shall require a two thirds majority of those present and eligible to vote at a General Meeting.
- 5.6.2 Notice shall be given to all voting members of any General Meeting as specified in 5.3 and then any proposal to change the Constitution shall be submitted in writing to the Secretary at least fifteen days prior to the meeting.
- 5.6.3 All proposals for changes to the Constitution shall be signed by two members eligible to vote at a General Meeting.

**6 Finance and Accounts**

- 6.1 The financial year shall run from 1 August to 31 July each year.
- 6.2 The Treasurer shall be responsible for the preparation of annual accounts of the club.
- 6.3 The accounts shall be audited by an independent person elected annually by the Committee.
- 6.4 All cheques drawn against the Club's funds shall be signed by the Treasurer and one other nominated office-bearer.
- 6.5 All members of the Club shall be considered to be jointly responsible for the financial liabilities of the Club.

**7 Bye Laws**

The Committee shall have the power to publish and enforce any such Bye Laws as the membership feels necessary to govern the activities of the Club.

**8 Dissolution**

In the event of the dissolution of the Club any assets remaining after all debts have been paid, will be wholly donated to a registered charity with similar objects either within or out with Arbroath and the surrounding district.

Approved

1) Name:..... Signature:.....Date:.....

2) Name:..... Signature:..... Date:.....